

ULNES WALTON PARISH COUNCIL

MINUTES of the Full Council Meeting held on Monday 9 November 2009 at the Old School, Ulnes Walton Lane, Ulnes Walton @ 7.30 pm.

Present: Cllr D Todd (Chairman), Cllr E Doran, Cllr B Pickthall and Cllr D Ormerod

In Attendance: A Partington (Clerk) and One Member of the Public

170/09 **Apologies**

Apologies received from Cllr D Williams.

171/09 **Declaration of Interest**

Cllr D Todd declared a personal interest in relation to agenda item 181/09.

172/09 **Resignation of Parish Councillor**

The Clerk advised Members that the resignation of Councillor Geoffrey Gill had been received. Democratic Services at Chorley Council were duly informed and a Notice of Vacancy in the Office of Parish Councillor was displayed in the Parish on 20 October 2009. The Clerk advised that following discussions with the Returning Officer at Chorley Council, the deadline for the request for an election had now passed and no requests had been received.

The Clerk confirmed a casual vacancy now exists on the Parish Council which can now be filled via the co-option process. The Clerk will promote the casual vacancy on the website, notice boards and newsletter and invite applications for co-option. Applications will be invited for Monday 4 January 2010 for consideration by the Parish Council at the meeting on Monday 11 January 2010. The Clerk will ensure that applicants meet the legal requirements (ie. must be a British subject or citizen of the Irish Republic, over 18 years of age and an elector, must reside within the parish of Ulnes Walton or within 3 miles of it, or occupy as owner or tenant any land or premises therein, or have their principal or only place of work there and must not be disqualified from holding office as a Councillor) before submitting their details for Member consideration. Members confirmed that if there is more than one applicant, the process of co-option will be processed via written ballot at the Parish Council meeting. Applicants will be invited to attend the meeting on 11 January 2010 and the successful applicant will be co-opted onto the Parish Council immediately.

The Clerk was asked to write to Councillor Gill to acknowledge his resignation, but to also convey the best wishes from the Parish Council and extend thanks for his contribution during his time as a Parish Councillor.

173/09 **Minutes of Last Council Meeting**

It was **RESOLVED** that the minutes of the Council Meeting of 12 October 2009 were accepted as being an accurate record of the meeting and the Chairman signed the minutes on behalf of the Parish Council.

The Council **RESOLVED** to adjourn the Parish Council Meeting to allow public participation.

174/09 **Residents Surgery**

A member of the public informed the meeting that a representative from Lancashire Highways had recently been seen looking at the broken road signs at the top of Holker Lane. A resident had approached the representative to provide him with some history of the recent accidents that had occurred at this junction. The resident was thanked for the information.

Concern was raised about a large tractor cab regularly using the narrow lanes in the village and potential road hazard for other road users.

175/09 **Updates from County and/or Borough Councillors**

Apologies were received from Borough Councillor Simon Moulton and Borough Councillor Doreen Dickinson.

176/09 **Police Update**

No update or police attendance was provided for the meeting.

The Council agreed to re-convene the Parish Council Meeting to continue with Parish Council business.

177/09 **Planning**

177.01 – Members noted the following decisions: -

Application #	Decision	Location	Development
09/000601/FUL	Planning Permission Granted	Windy Harbour, Moss Lane	Single Storey Side Extension
09/00420/FUL	Planning Permission Granted	Glover House, Ulnes Walton Lane	Proposed single storey extension and alterations to outbuilding, including driveway adaptations.
08/01250/FUL	Refusal of Planning Permission	243 Southport Road	Erection of 1.8m high brick wall with pillars and steel railings.

177.02 – New Applications

Application #	Location	Proposed Development
None received.		

The clerk advised that since the issue of the agenda, a further new application had been received, details of which will be circulated and an extension to the consultation deadline requested if required.

178/09 **Finance**

178.1/09 **Payments**

It was **RESOLVED** to pay the following payments.

Value	Payable To	Description
£196.94	A Partington	Salary for October 2009
£49.23	Inland Revenue	Tax for October 2009
£17.74	A Partington	Reimbursements for October 2009
£26.25	Allianz Insurance	Uplift in Fidelity Insurance Apr 09 to Jul 09

178.2/09 **Monitoring Statement**

It was **RESOLVED** to approve the monitoring statement for the period to 9 November 2009 and the Chairman signed the copy on behalf of the Parish Council.

179/09 **Correspondence (for information purposes)**

A list of correspondence received from 13.10.09 to 09.11.09 was tabled to the meeting.

180/09 **Roadside Advertising**

The Clerk advised that the regular monthly update had not been received from Peter Willacy, but that an update would be requested and circulated on the email to all Members.

181/09 **Newsletter**

Members agreed to produce the next newsletter for circulation early December 2009 to ensure that the Christmas events and activities in the village are promoted in good time. It was **RESOLVED** to approve the cost of printing at £20.00. Members noted that this cost was to cover the cost of paper and printing only.

182/09 **Website**

Following advises earlier in the year that Supanames (website hosting company) will cease to support Frontpage (the software used to produce our current website) in the future and the need to refresh the look and content of our current website, the Clerk had sought quotations from local suppliers. The Clerk presented the following information to the meeting: -

The first quote was from Copper Creative who quoted £500.00 to develop a content managed website. This company had recently worked with Lancashire Association of Local Councils and Bretherton Parish Councils to develop their websites.

The second quote was from Technohow who quoted £500.00 to develop a website, but a further £200.00 annually to update and maintain the site. This company had recently worked with Mawdesley Parish Council to develop their website.

The Clerk confirmed that a 3rd quotation had been sought from another local company in Chorley, Amber Keys, but they had declined to quote on this occasion as their speciality was in programming.

The Clerk provided a hard copy snap shots of the websites the companies had developed to illustrate to Members the potential framework of the new site. This included not only essential information for the Parish Council, but also a village diary to advertise all village events and the ability for all the village groups to have a page to promote their contact details and activities.

Members discussed the budget and following discussion it was agreed that two pockets of the current budget would be used; £200.00 assigned for the contribution to the broadband at the Old School (not now needed as sufficient funds have been collected from the computer courses) and £290.00 which was assigned for match funding for the play area project (not needed as Chorley Council has provided/installed some additional play equipment at no cost to the Parish Council).

Members considered the quotes and **RESOLVED** to appoint Copper Creative to develop the new website. The Clerk suggested that whilst the framework of the website would be similar to Bretherton Parish Council, the look, colour and style would be different to ensure its own identity. Photographs of locations in Ulnes Walton were invited from Members. The Clerk was instructed to work with Copper Creative to progress the project. The Clerk advised that updates to the website would be carried out by the Clerk during the course of normal working hours and the site would continue to be hosted on Supanames, following the recent 2 year renewal.

183/09 Notice Boards

The Clerk advised that the current parish council noticeboards are looking shabby and ideally notice boards that are water tight are required to ensure the information posted is dry and legible. Members agreed that the notice boards needed to be replaced with ones that have doors and **RESOLVED** that the Clerk gather costs for replacement and identify whether there is any grant aid available. Members suggested that local companies could be invited to sponsor a notice board and suggested one or two businesses in the parish. Another suggestion put forward was for the workshops in the local prisons to assist. The Clerk will make enquiries and come back to Members with some proposals.

184/09 Update on Neighbourhood Working Initiative

The Clerk confirmed that she had been in dialogue with Chorley Council regarding the next stage of the Neighbourhood Working Initiative, following the drop in day that was co-hosted with Chorley Council at the end of July. Following resident feedback from the event in July, Chorley Council has identified five key action projects that are of interest within Ulnes Walton. As part of the Neighbourhood Working Initiative, Chorley Council would like to work with the Parish Council and local organisations in bringing the project ideas to reality and would like to offer guidance, direction, advice and some funding to get them off the ground. The projects and pockets of money are: -

- Play Park - possible match funding - £1.5K.
- Activities for children and young people (linked to Get Up and Go/Play Rangers) - £1K.
- Prayer Cross project – £500.00.
- New Parent and Toddler group start up - £500.00.
- Activities for older people linked to Active Generation programme - £500.00

The next stage of the process is to identify which groups within the village and/or individuals would like to run and/or be involved with these projects. Following discussions with Chorley Council, it was considered that the best way forward would be to have a group meeting with all interested parties. Invitations are to be sent to each group in the village, inviting them to participate in the meeting. Natalie Holt and Shelagh Linley will be present from the Neighbourhood Working Team at Chorley Council. The aim of the meeting is to identify which groups and individuals would like to be involved with these projects and develop an action plan for each.

The Clerk confirmed it is very likely the meeting will be held on Monday 30 November; however, this is subject to confirmation with the Old School.

185/09 New Resident Pack

Members considered creating a new resident pack incorporating useful information such as parish council meeting dates, PACT meeting dates, local group information, and local amenities such as bus services to give to new residents in the parish. Members felt this was a good idea and asked the Clerk to progress.

186/09 Peter Latham Charitable Trust

It was **RESOLVED** to nominate Mr Percy Harrison to act as the local representative for Ulnes Walton on the Peter Latham Charitable Trust.

187/09 Chorley Council's Strategic Housing Department

Members were asked to note that a Rural Housing needs study is to be undertaken in the 7 rural wards of Chorley Borough. A consultation meeting is to be arranged for 23 November 2009 and an invitation has been extended to the Parish Council to attend. The meeting will discuss issues that are important in addressing the housing needs of the parish and will consider issues such as affordable housing, overcrowding, displacement from communities, housing related support and gaps between housing aspirations and expectation. Councillor Derek Ormerod agreed to attend on behalf of the Parish Council and provide feedback at the next meeting.

188/09 December Parish Council Meeting

Members confirmed that festive refreshments would be served before the December Parish Council meeting and it was **RESOLVED** to amend the start time of the Parish Council meeting to 7.45pm. Action for Ulnes Walton AGM is to be held on the same evening, commencing at 7.00 pm. Cllr Ormerod offered to provide festive music during the refreshments. The Clerk was asked to arrange the refreshments for the evening.

189/09 Date of Next Meeting (for information)

The date of the next Parish Council Meeting is scheduled for Monday 14 December 2009, commencing at 7.45pm.

There being no further business, the meeting concluded at approximately 8.45 pm.

Signed:

Dated: