

**ULNES WALTON PARISH COUNCIL**

**MINUTES** of the Full Council Meeting held on Monday 9 March 2009 at the Old School, Ulnes Walton Lane, Ulnes Walton @ 7.30 pm.

**Present:** Cllr D Williams, Cllr D Todd, Cllr E Doran, and Cllr G Gill

**In Attendance:** A Partington (Clerk) and Borough Councillor S Moulton.

**048/09 Apologies**

Cllr D Ormerod and Cllr B Pickthall offered apologies for absence as they were both attending Planning Training at Chorley Council.

**049/09 Declaration of Interest**

None.

**050/09 Minutes of Last Council Meeting**

It was **RESOLVED** that the Council Meeting minutes of 9 February 2009 and the minutes of the Extra Ordinary Parish Council Meeting of 18 February 2009 were accepted as being an accurate record of the meetings and the Chairman signed the minutes on behalf of the Parish Council.

The Council **RESOLVED** to adjourn the Parish Council Meeting to allow public participation.

**051/09 Residents Surgery**

No matters raised.

**052/09 Borough Councillors Update**

Borough Councillor Simon Moulton advised that Chorley Council has confirmed that the bus shelter on Southport Road is on the maintenance schedule and there are currently no plans for replacement. The Clerk will endeavour to source documentation from Parish Council files which suggest the shelter is on the replacement list and liaise with Borough Councillor Moulton.

**053/09 Police Update**

CBM Plummer offered apologies for absence, but provided a written report on crimes and incidents for Ulnes Walton for the last month.

The Council agreed to re-convene the Parish Council Meeting to continue with Parish Council business.

**054/09 Planning**

**054.01 – Decisions Made**

Members noted the following decision as advised by Chorley Council: -

Application #	Decision	Location	Use
08/01248/REM	Approval of Reserved Matters	Wyevale Garden Centre, Southport Road	Reserved Matters Application for relocation / replacement of existing dwelling including appearance, landscaping, layout and scale.

**054.02 – New Applications**

Members considered the following new planning applications: -

Application #	Location	Proposed Development
09/00073/FUL	1 Ridley Lane, Ulnes Walton	Demolition of wooden garage and erection of replacement brick garage.

The Parish Council had no comments to make on this application. Cllr Gill advised that this application had been approved. The Clerk confirmed she had received verbal confirmation from the Planning Officer that comments could be submitted from the PC by 10.03.09. The Clerk was asked to clarify the position.

**055/09 Finance**

**055.1/09 Payments**

It was **RESOLVED** to pay the following payments. Cllr D Todd and Cllr E Doran inspected the invoices and signed the cheques on behalf of the Parish Council. It was noted the cheque in the sum of £20.00 for Lancashire County Training Association had been signed on 18.03.09 by Cllr E Doran and Cllr D Ormerod.

Value	Payable To	Description
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£20.00	Lancashire County Training Association	Chairman's Training for Cllr D Todd
£248.20	A Partington	February 2009 salary and back pay to April 2008
£62.60	Inland Revenue	Tax for February 2009 and back pay to April 2008
£26.20	A Partington	Reimbursements
£50.00	Ecclestone St Mary's PCC	Donation to War Memorial in Ecclestone
<b>£407.00</b>		

#### **055.2/09 Monitoring Statement**

It was **RESOLVED** to approve the monitoring statement for the period to 9 March 2009 and the Chairman signed the copy on behalf of the Parish Council.

#### **056/09 Correspondence (for information purposes)**

A list of correspondence received from 10.02.09 to 09.03.09 was tabled to the meeting.

#### **057/09 Lancashire Local Involvement Network (LINK)**

Members received a summary document on the LINK consultation prepared by Cllr D Ormerod. Members **RESOLVED** to respond to the consultation document in line with Cllr Ormerod's summary and to also register as a Group member of the Lancashire LINK. Thanks were expressed to Cllr Ormerod.

#### **058/09 Appointment of Internal Auditor**

Members **RESOLVED** to appoint Mr J Lawson as the Internal Auditor for the financial year ended 31 March 2009 and further **RESOLVED** the audit fee in the sum of £50.00.

#### **059/09 Terms of Reference for Internal Auditor**

Members considered and reviewed a document outlining the Terms of Reference for the Internal Auditor for the financial year ended 31 March 2009 and **RESOLVED** to adopt the document.

#### **060/09 Review of Effectiveness of Internal Audit**

Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting. It was **RESOLVED** to accept the evidence of achievement from the review which was duly documented.

Thanks were expressed to the Clerk in terms of providing greater visibility to Members in relation to the financial aspects of the Parish Council.

#### **061/09 Anonymous Letter**

Members considered an anonymous letter received from a resident concerning a public right of way and discussed how the matter should be addressed. It was considered that the letter addressed the proposed extinguishment of parts of public footpath no. 8 and part of public footpath no. 6 in Ulnes Walton and the creation of a public footpath from Ulnes Walton Bridge to link to existing sections of public footpaths no's 8 and 6.

Members **RESOLVED** that they were unable to respond to an anonymous letter and are concerned and saddened that some residents do not feel able to approach the Parish Council on a named basis.

The Council **RESOLVED** to adjourn the Parish Council Meeting to allow public participation.

The Clerk advised that contact had been made with the County Solicitors office to obtain an update on the case and was informed that Counsel dealing with the case has requested additional information from outsource sources and once this has been received and considered, the case will be referred to the Secretary of State for a decision.

The Council agreed to re-convene the Parish Council Meeting to continue with Parish Council business.

#### **062/09 Annual Parish Meeting**

Members discussed ideas for the Annual Parish Meeting to be held on 11 May 2009. It was

**RESOLVED** that the Clerk should write to the Governors of HMP Wymott and Garth and invite them to come along to our Annual Parish Meeting to meet with the Parish Councillors and some of the residents and provide a brief overview on developments at the Prisons that they feel have a community interest/link.

**063/09 Date of Next Meeting (for information)**

The date of the next Parish Council Meeting is scheduled for Monday 20 April 2009, commencing at 7.30pm at the Old School, Ulnes Walton Lane, Ulnes Walton.

Cllr Todd advised Members she would not be in attendance at the next meeting.

The meeting concluded at approximately 8.20 pm.

**Signed:** .....

**Dated:** .....