

## ULNES WALTON PARISH COUNCIL

**MINUTES** of the Full Council Meeting held on Monday 9 February 2009 at the Old School, Ulnes Walton Lane, Ulnes Walton @ 7.30 pm.

**Present:** Cllr D Williams, Cllr D Todd, Cllr E Doran, Cllr B Pickthall, Cllr D Ormerod and Cllr G Gill

**In Attendance:** A Partington (Clerk), Borough Councillor S Moulton, CBM Caroline Plummer, Pauline Coan AFUW, Andy Brown, Parks & Open Spaces Officer, Chorley Council and Michael Scarisbrick, Community Engagement Manager from Groundwork Lancashire West & Wigan.

**018/09 Apologies**

None.

**019/09 Declaration of Interest**

Councillor E Doran declared a personal interest in relation to agenda item 029/09 – Request from Resident as the resident was a neighbour.

**020/09 Minutes of Last Council Meeting**

It was **RESOLVED** that the Council Meeting minutes of 12 January 2008 were accepted as being an accurate record of the meeting with the exception of the incorrect spelling of a Councillors name on page 4 – agenda item 017/09 refers. The Chairman signed the minutes on behalf of the Parish Council.

The Council **RESOLVED** to adjourn the Parish Council Meeting to allow public participation.

**021/09 Residents Surgery**

No matters raised.

**022/09 Borough Councillors Update**

Councillor S Moulton advised that progress was being made with Chorley Council on the maintenance issues at Wymott Park. Andy Brown, Chorley Council apologised for the maintenance not being undertaken when previously reported and assured the Parish Council this is now being addressed.

**023/09 Police Update**

CBM Plummer provided a crimes and incidents update for Ulnes Walton for the last two months. It was noted that five crimes had been recorded including two burglaries, vehicle theft, domestic assault and a trailer theft. Three road accidents had occurred. Leaflets for the Neighbourhood Watch scheme are to be circulated throughout the parish to revitalize the scheme and identify volunteers to become co-ordinators. It was noted that all telephone calls to the Croston Station are now being routed to the Coppull Station. This is for monitoring purposes and to ensure a response is received within the nominated time.

**024/09 Wymott Park Developments and Trail Project**

**025/09** The Chairman welcomed Pauline Coan AFUW, Andy Brown, Parks & Open Spaces Officer, Chorley Council and Michael Scarisbrick, Community Engagement Manager from Groundwork Lancashire West & Wigan to the meeting.

As a result of the development on Glover Close a number of years ago approximately £11K S106 funding was secured, which has been split into two projects; Wymott Park and Ulnes Walton Trail. Both projects have been in existence for approximately 3 years. Efforts have been made to raise funds through grant aid for their development, but to no success. Concern was raised that if the S106 funding is not spent within 5 years of receipt, it can be claimed back. Andy Brown from Chorley Council therefore recommended the following: -

- Chorley Council install a metal framed multi purpose piece of play equipment suitable for 4 to 8 years on Wymott Park and undertake the necessary groundwork for that equipment. In addition, and if available, swings will also be installed.
- Chorley Council suggested that the £11K S106 funding secured as a result of the development on Glover Close be fully allocated to the Ulnes Walton Trail Project, to enable the conclusion of a phase of work.

Members and guests discussed the merits of the proposed way forward versus going down the grant funding route with AFUW and Groundwork.

Members noted that a meeting has been arranged for 18 February 2009 with LCC concerning the trail and it was agreed that the Parish Council would arrange an Extraordinary Parish Council Meeting also on 18 February 2009 to make a decision on these proposals. Everyone was thanked for their attendance and contribution to the meeting.

CBM Caroline Plummer, Pauline Coan AFUW, Andy Brown, Parks & Open Spaces Officer, Chorley Council and Michael Scarisbrick, Community Engagement Manager from Groundwork Lancashire West & Wigan left the meeting at this point.

The Council agreed to re-convene the Parish Council Meeting to continue with Parish Council business.

## 026/09 Planning

### 026.01 – Planning Matrix

Members considered, reviewed and **RESOLVED** to adopt an updated planning matrix and guidance notes to use for reviewing planning applications at Parish Council Meetings. It was noted the documents had been provided to Chorley Council with positive comments received back and also trialed at a number of Planning Courses run by Lancashire County Training Partnership. The meeting thanked Councillor Ormerod for producing the documents.

### 026.01 – Decisions Made

Members noted the following decision as advised by Chorley Council: -

Application #	Decision	Location	Use
06/01027/CLPUD	Certificate of Lawful Use	241 Southport Road	For proposed use relating to the storage of stone and other bagged products and equipment associated with a road surfacing business.

### 026.02 – New Applications

Members considered the following new planning applications: -

Application #	Location	Proposed Development
08/01249/REMAJ	Wyvale Garden Centre, 338 Southport Road	Reserved Matters Application for re-organisation of garden centre, including erection of horticultural shade house, extension to existing building with demolition of existing dwelling and propagation house, including appearance, scale and landscaping (outline permission ref 05/01002/OUTMAJ)
08/01248/REM	Wyvale Garden Centre, 338 Southport Road	Reserved Matters Application for relocation / replacement of existing dwelling including appearance, landscaping, layout and scale (outline permission ref 05/01003/OUT).
08/01250/FUL	243 Southport Road	Erection of 1.8m high brick wall with pillars and steel railings

The meeting noted that the timeframe for comments had elapsed in relation to 08/01250/FUL and 08/01248/REM. However, Members considered 08/01249/REMAJ using the new planning matrix. Members **RESOLVED** to support the application, but advised that the landscape screening materials adjacent to Southport Road was not clearly laid out in the application.

Members noted that there is an increasing number of planning applications being submitted for the erection of brick walls with steel railings. Members are concerned that hedges are being replaced with brick walls. Noted that walls that are less than 1m in height do not require planning permission. The Clerk is to write to Chorley Planning to ascertain their views.

## 027/09 Finance

### 027.1/09 Payments

It was **RESOLVED** to pay the following payments. Cllr D Ormerod and Cllr E Doran inspected the invoices and signed the cheques on behalf of the Parish Council.

Value	Payable To	Description
192.29	A Partington	Salary for January 2009
48.00	Inland Revenue	Tax for January 2009
4.95	A Partington	Reimbursements for January 2009
47.00	SLCC	Annual Subscription for Clerks Membership to SLCC (50% of total cost shared with Bretherton PC)
<b>£292.24</b>		

### 027.2/09 Monitoring Statement

It was **RESOLVED** to approve the monitoring statement for the period to 9 February 2009 and the Chairman signed the copy on behalf of the Parish Council.

## 028/09 Correspondence (for information purposes)

A list of correspondence received from 13.01.09 and 09.02.09 was tabled to the meeting.

**Declaration of Interest** - Councillor G Gill declared a personal interest in relation to agenda item 029/09 – Request from Resident as the resident was a relation.

## 029/09 Request from Resident

Members noted that a request has been received from a resident asking if the Parish Council is able to offer a donation towards the Eccleston War Memorial to assist with the costs of having the names that have worn away repaired. Members felt it was extremely important to residents of Ulnes Walton to remember those lost and **RESOLVED** unanimously to donate £50.00 towards the fund.

## 030/09 Consultation from Communities and Local Government

Members considered the consultation document issued concerning the Code of Recommended Practice on

Local Authority Publicity and had no comments to make.

**031/09 Consultation from Chorley Council**

Members considered the consultation document regarding the Chorley LDF – Draft Sustainable Resources Supplementary Planning Document and had no comments to make.

**032/09 Lancashire Local Involvement Network (LINK)**

Members agreed to carry this item forward to the next meeting. Councillor Ormerod offered to prepare a paper on the consultation to aid discussion at the next Parish Council Meeting. This consultation document is giving individuals a say in the ongoing structure of the LINK in Lancashire which will be an elected body with a constitution.

In addition, the meeting briefly discussed the Communities and Local Government paper entitled 'Communities in Control - Real People / Real Power' and it was agreed this would be included on a future agenda as it had implications for parish councils. Councillor Ormerod offered to prepare a paper on this matter to aid discussion with Members.

**033/09 Newsletter and Information Leaflet**

Members approved the Information Leaflet and the **RESOLVED** the cost to print and fold in the sum of £40.00. The leaflet will be circulated with the next parish council newsletter to be ready for late March. Thanks were offered to Councillor Pickthall for updating the information.

Members briefly discussed the articles and timetable for production of the next quarterly newsletter. Members **RESOLVED** the cost to print and fold in the sum of £20.00.

**034/09 Traffic Calming/Speed Indicator Device**

Members discussed the speed of vehicles on Ulmes Walton Lane. It was **RESOLVED** that the Parish Council would write to the Governors of both Wymott and Garth Prisons and ascertain what the current status of the Green Travel Plan is. In addition, it was agreed that an approach would be made to the Prison Governors to request sponsorship for traffic calming/speed indicator device on Ulmes Walton Lane. The Clerk is to ask the Local Policing Team about other forms of traffic calming ie. traffic guns, mobile speed camera.

**035/09 Financial Regulations**

Members received and considered an updated Financial Regulations document for the Parish Council (previously circulated). It was **RESOLVED** to adopt the updated document.

**036/09 Annual Risk Assessment**

Members received and considered the Parish Council's Annual Risk Assessment (previously circulated). The document and recommendations were reviewed. It was **RESOLVED** to adopt the document.

**037/09 Children's and Young Peoples Development**

The meeting noted that following the announcement of the 2009 Get Up and Go programme, Councillor Williams contacted Bernie Heggerty (Chorley Council Officer for Young People) regarding potential activities in Ulmes Walton for children and young people.

Chorley Council has offered to host a public meeting in Ulmes Walton to meet with volunteers and young people (6 to 18 years) to ascertain whether there is any interest in arranging activities in the parish. The activities would be dependant on age, interests and facilities in the area but could possibly include sports specific sessions (eg football, basketball, multi sports), youth club style sessions (computers, Nintendo, Xbox, music), homework clubs and play orientated sessions for younger children. Chorley Council has also offered to work with volunteers to provide relevant training to assist and hopefully sustain activity and apply for grant aid if necessary.

It was suggested that the Scout Association participate in the event to promote the creation of a Scout pack in Ulmes Walton and also invite the local policing team to promote community links. The attendance of local community groups may also muster interest and support from our younger residents and even may provide some interest in a Youth Council.

Members **RESOLVED** to progress the event and Councillor Williams will arrange a suitable date/venue. An article is to be included in the next newsletter.

**038/09 Roadside Advertising Boards**

Some members felt the increase in advertising boards in some parts of the parish was becoming unacceptable. The Parish Council has been in dialogue with Chorley Council concerning this matter over the past five years and has even had the Enforcement Officer from Planning attend a Parish Council meeting to explain the Advertising Regulations and confirm that any unlawful signage would be dealt with appropriately. Members **RESOLVED** to write to the Chief Executive at Chorley Council to ascertain what the current status is as it does not feel the matter has been dealt with sufficiently. Councillor Gill asked it to be noted that in the current economic climate, he did not agree with removing signage that promoted local businesses and asked that the matter be delayed. The Parish Council requested the Clerk to draft up a suitable communication and share with all Councillors before sending.

**039/09 Date of Next Meeting (for information)**

The date of the next Parish Council Meeting is scheduled for Monday 9 March 2009, commencing at 7.30pm at the Old School, Ulnes Walton Lane, Ulnes Walton.

**040/09 Exclusion of Press and Public**

Pursuant to section 1(1), 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A to the Local Government Act 1972, it was **RESOLVED** to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in the next agenda item.

**041/09 Employee Matters**

This matter was discussed as a confidential matter.

This part of the meeting concluded at approximately 9.15pm.

**Signed:** .....

**Dated:** .....