

**ULNES WALTON PARISH COUNCIL**  
**MINUTES OF THE ANNUAL MEETING HELD 10 MAY 2004**

**In Attendance:**

Cllr E Doran, Cllr D Todd, Cllr D Ormerod, Cllr J Ascroft and Cllr D Williams

**Also Present:**

Mrs L Rowett (Clerk)

**68/04 Apologies**

Apologies were received and accepted from Cllr Mortimer who was engaged on other business.

**69/04 Election of Chairman for the Ensuing Year**

A vote was taken and it was resolved that Cllr Derek Ormerod be appointed as Chairman for the ensuing year.

The Clerk thanked Cllr Doran for the help and support she had given over the last few years and this was echoed by the Members.

Cllr Doran also thanked the Council for the help she had been given.

**70/04 Election of Vice Chairman for the Ensuing Year**

A vote was taken and it was resolved that Cllr Dorothy Todd be appointed as Vice Chairman for the ensuing year.

**71/04 Appointment to LAPTIC Chorley Area Committee**

It was resolved that Cllr Doran and Cllr Todd be appointed as representatives to the Chorley Area Committee

**72/04 Appointment of Representative to the Board of Trustees for the Green Centre**

Despite a letter being received from the Chairman of the Green Centre (Ian Sayles) it was still not clear whether it was appropriate for the Parish Council to make an appointment. It was agreed that the matter be deferred to the next meeting after further discussion has taken place with Mr Sayles.

**73/04 Confirmation of School Governor (St James)**

It was noted that the position of Governor would be reviewed by the school in 2005 and until that time Cllr Ormeod would remain in position.

It was agreed that a copy of the Parish Plan be given to the school.

**74/04 Minutes of the Last Meeting**

Minutes of a meeting held on 5 April 2004 were accepted and signed as a true record.

**75/04 Matters Arising on the Minutes (not elsewhere on the agenda)**

Notes were circulated updating on progress with on going issues, these are appended to the Minutes.

#### **76/04 Letter from The Green Centre.**

A letter has been received from Mr Sayles asking to meet with representatives from the Parish Council and it was agreed that Cllr Ormerod should do so. It was felt there is a need to press for the common aims of the villages in the partnership and that there should be a systematic approach.

The letter further explained the situation with the cycle racks but there was no promise of the project being completed.

#### **77/04 Planning**

Two new applications were given consideration –

Change of use of farm buildings to trailer business at Denizes Farm  
There were no objections and the screening proposals were supported.

Erection of barn at Royal Umpire Caravan Park

- It was questioned why this development is necessary as it appeared to be on land not currently used for agricultural purposes.
- There was a need to minimise the appearance of the building by appropriate screening
- There should be stipulation that the building only be used for agricultural purposes.

A number of plans had been received relating to proposed extensions at Wymott and Garth Prisons, it was agreed that a special meeting be held on Monday 17<sup>th</sup> May 2004 at 7.30 pm to consider the applications in detail.

Notice was also given that the Clerk had been made aware of a further planned barn development at Lostock Bridge Farm, if copy plans were received in time they would also be discussed at the special meeting.

There are no clear guidelines used by Chorley Borough for agricultural development and it was felt that these were needed so that a consistent view can be taken for such application.

It was agreed that consideration needed to be given as to how application are dealt with by the Parish Council and that an item be included on the next agenda.

#### **78/04 Finance**

- Approval of Accounts for 2003/04  
The accounts and audit papers for 2003/04 were approved and duly signed.  
It was noted that despite the precept for 2004/05 having been frozen the levy on the individual properties seemed to have significantly increased. The Clerk was asked to clarify the situation.
- Appointment of Auditor and Contract  
It was agreed that John Bigland be appointed as the auditor at and agreed fee of £40. A draft contract was discussed and agreed.
- Review of insurance policy  
It was agreed that as a regular newsletter is published and with the establishment of the website it would be appropriate to consider further insurance.
- Approval of expenditure  
The following items were approved – LAPTTC £175 subscriptions; L Rowett salary £87.04; Inland Revenue £24.54; Cornhill Insurance £216.03.  
Parish Plan – The Old Bakery £16.20

#### **Date and Time of Next Meeting.**

It was agreed the next meeting should be convened for Monday 14 June 2004 at 7.30 pm.

Signed ..... Date.....